

Abhijit Kumar Borah, CSP

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Synopsis

I have an excellent oral communication, interpersonal, multi-tasking skills in a time- sensitive work environment in the field of Security, protection and administration. A result oriented & competent professional offering **23+ years'** experience in industrial security, personal security with outstanding track record in administrating critical tasks with the **Central Industrial Security Force (CISF)**, Govt of India & **National Security Guard (NSG)** the elite Commando Unit of the country. **Presently serving with ACC Cement –Kymore as Manager(HOD), Security & Fire.** I would like to work for a renowned organization or company that will require the use of the enormous skills and knowledge that have been imparted to me and also be given opportunities to exert my attributes positively. I strongly believe that being offered an opportunity to work in the organization will give me chance to make a real difference and also to use my education, experience, skills and attributes to provide a high level and valuable service. Seeking a challenging assignment in a reputed & growth oriented firm in any industrial sector.

Professional Milestones

Govt.Sector

- CISF-** BSP Bhilai, BSL Bokaro, OIL Duilijan, Nalco Angul (August 1995 – April-2002) excluding Basic Training for a period of **01 year** from July'1994.
- NSG- National Security Guard**, The elite commando Unit of India, Known as "The Black Cat Commando" (May'2002 to April'2007)
- CISF-** PGCIL Katwarisarai (May-2007 to Jan'2009), Aviation Security Group (ASG) NSCBI Airport Kolkata , Agartala Airport (Feb'2009 to May'July'2014)

Job Profile:-

- Substantial industrial exposure with **Central Industrial Security Force**. CISF is the premium security agency of the country which provides security to vital installations, the departments of Atomic Energy, Space, Oil, Power, Coal, Electronics, Steel, Airports, Sea ports and other sectors.
- Proven capability in providing security to Government building, steel plants, metro rail, airport, & power plant.
- Demonstrated domain expertise field investigation and skills in security survey & security planning.
- Adroit in handling any critical situation in plant like death case, riots, aggression, sabotage, strike of labours.
- Expert in handling all weapons & modern security gadgets.
- Verifiable track record in conducting training of security personnel's.
- Prowess in coordinating security across plants in central government PSU and the corporate sector.
- Proven expertise in control room operational work for industrial security.
- Fully conversant with access control system & techniques in preventing theft.
- Hands on experience in collecting intelligence on political activities, labours movement, theft, riots, sabotage, aggression & providing immediate information to higher management, local police, and civil administration.
- Assigning code and confidence in communicating in code system.
- Actively involved in contingency planning, Security audit & survey.

- Understanding relevant security regulations and implementing standards.
- Operated detecting devices to screen individuals and prevent passage of prohibited articles into restricted areas.
- Escorted motor vehicles to transport individuals to specified locations and provided personal protection of VVIP, Z+ Security & Counter insurgency duties while on deputation with NSG.
- Interface with the Police and Fire Departments and respond to all emergency situations as needed or directed by policy.
- Maintain the safety and security of residents, visitors and staff.
- Responsible for implementing stringent security measures for the safety of high value assets of the Nation and conducting timely security audits. Actively involved in planning and monitoring Industrial security arrangements.
- Provide maximum protection to the Industrial Assets & Ensured security procedures are followed correctly.
- Fire and Explosion Prevention & Monitoring of Quick reaction team.
- Liaison with local administrations
- Conduct of parliament & state assembly elections, pulse polio programmes, blood donation campaign & social activities
- Aviation security, Bomb threat, detection and its disposal, Dog administration and training.

Private Sector:-

ACC CMU-Kymore. Since Oct- 2017 – Till date

Organization : ACC Cement (LafargeHolcim Group)

Responsibility : Security Manager (Incharge-Security & Fire)

(Reporting to Director Plant & HR head)

- Responsible for handling security of Plant, Colony Jetty and mines.
- Responsible for housekeeping for the plant guest houses office buildings, school and colony area.
- Responsible for horticulture activity for colony and garden area.
- In charge of vigilance activities, crime prevention.
- Handling various union related issues as and when required.
- Responsible for arranging officers club functions and temple functions.
- Heading Fire department.

Matix Fertilisers and Chemicals Limited (*Matix Group:- Sister concern of Essar Group*)

Panagarh, West Bengal

Manager-Security & Vigilance (From August 2014 to Oct-2017)

(Reporting to DGM Security, Admin & Vigilance),

Job Profile:-

Security Management

- Developing & implementing security policy, standards & guidelines to ensure maintenance of security.
- Planning and monitoring industrial security arrangements involving preparing security plans, Gate Management for material and personnel, protection of company assets & Information, Traffic Management, deployment of security personnel, etc.
- Implementing stringent systems / measures to establish and maintain high security standards in compliance with prescribed statutory norms. Controlling large workforce at the project site especially during accident & unrest situations.

- Maintenance of up to date information related to security (e.g. - number of security issues, entry book for internal and external personnel, company material etc) and monitoring performances of various Security Service Providers/Agencies employed with in the MFCL, Panagarh.
- Responsible for the overall coordination of the organization's response to a crisis, in an effective, timely manner; planning disaster/ emergency management programs.

Vigilance & Investigation

- Investigating cases pertaining to criminal & corruption cases / economic offences; collecting intelligence & carrying out verification of the information, prevention / detection of crime.
- Collating information during investigations and assisting in resolution of cases registered; preparing Intelligence / Investigation Reports.
- Liaising with all types of government agencies/ institutions/corporations/ministries at state level & central level for investigations of major cases.

People Management & Employee Welfare

- Developing, managing and monitoring the performance of multi-skilled work force and conceptualising need-based training programs for performing security operations.
- Ensuring prompt and timely resolution of employee grievances to maintain cordial management-employee relations; attending interpersonal issues arising at work place.
- Enforcing disciplinary standards and taking necessary preventive measures for minimizing violations of rules & regulations at workplace.

General Administration

- Monitoring overall operations across Housekeeping, Transport, Guest Houses, Security & Assets management areas.
- Arranging for necessary infrastructure involving purchase of capital equipments; managing large scale movement of stores & ensuring optimum inventory control.
- Liaising with various government departments and administrative authorities for obtaining necessary sanctions and ensuring statutory compliances.
- Taking adequate measures to ensure harmonious industrial relations among employees and keeping compliance with various industrial laws.

Contributions:

- Made noteworthy contribution by catching four thieves with 500 kg copper materials at BSL Bokaro.
- Participated in guard of honor & flag marching, represented Shooting team of NSG and awarded best pistol shooter.
- Made significant contribution in securing plant & saved plant from theft and fire as well as solved theft cases.
- Contribution effective security and protection during laying discharge pipeline (approx 20 KM) through dense populated area and villages in current organisation.

Training & Development

- Undergone a year's training at the CISF Regional Training Center, Sidhabari, West Bengal & Arakkonam, Chennai
- Special task force (commando) course by CISF.
- Radio Operator Courses (Hi-Frequency) by CPRTI, New Delhi.
- Fire rescue, First aid, Govt Building security & disaster management by CISF.
- NSG Black cat commando, conversation course by National Security Guard.
- Defensive driving & VIP Security, Un armed combat training by NSG.
- Bomb Detection & Disposal by NSG, National Bomb Data Centre, Manesar.
- BDDS Refresher course by CISF.

- Aviation Security Course – by BCAS/RDCOS Mumbai.
- Drug detection by NCB, Kolkata.
- Intelligence/Surveillance Courses - by CISF & Intelligence Bureau

Academia Credentials & Certification

- **CSP** (Certified Security Professional) in Corporate Security Management from OSSIM (**A Grade**) in 2013. OSSIM regd. London metropolitan University & NABET - quality council of India.
- **Executive MBA**- Safety & Personal Management, Indian Institute of Business Management, Kolkata, **1st** (2012)
- **Diploma in Security Management**, IGNOU, **1st** (2011)
- **Bachelor in Arts** , Magadh University, **1st** class, (1998)

Remuneration details

- Salary Drawn : **CTC INR** 12.9 Lakh per Annum including variable/incentives
- Salary Expected : As per Industry norms.
- Notice Period : Three Month.

Personal Information

- **Date of Birth:** 01st Dec' 1975
- **Language Proficiency:** Assamese, English, Hindi & Bengali. Also understanding of Oriya language.
- **Computer Literacy:** Diploma in computer application.
- **Marital Status:** Married
- **Hobbies:** traveling, Internet, driving, Fitness & yoga.
- **Having a licensed Pistol with national validity**
- **Permanent address:** - 321/4, Sarat Bose Lane, PO: Rajabari, Kolkata-700081, West Bengal.
- **Nationality:** Indian, **Passport No.** M0512769 valid up to 27/07/2024

Declaration

I hereby declared that the information furnish above are true to the best of knowledge and believe. In the event of my information found to be distorted of conceal my candidature is liable to be rejected or cancel.

Place:- Kymore, MP

(Abhijit Kumar Borah)
Date: April'2018